

AGENDA

Meeting: TROWBRIDGE AREA BOARD
Place: The Cotswold Space - County Hall, Trowbridge BA14 8JN
Date: Thursday 15 January 2015
Time: 7:00PM

Including the Parishes of Hilperton, North Bradley, Southwick, Trowbridge and West Ashton

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Tea, coffee and the opportunity to talk informally from 6:00pm

The Board will hear from last year's community area grant recipients from 6:15pm.

Please direct any enquiries on this agenda to David Parkes (Democratic Services Officer) on 01225 718220 / david.parkes@wiltshire.gov.uk or Rachel Efemey (Trowbridge Community Area Manager) on 01225 718608 / rachel.efemey@wiltshire.gov.uk.

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Nick Blakemore – Adcroft
Ernie Clark – Hilperton
Dennis Drewett – Park
John Knight – Central
Stephen Oldrieve – Paxcroft

Helen Osborn – Lambrok
Jeff Osborn – Grove
Graham Payne – Drynham
Horace Prickett – Southwick

	Time
<p>1 2013-14 Grant Recipient Feedback</p> <p>The Board is to receive feedback from those grant recipients who successfully applied for funding from the area board in 2013/14.</p>	6:15pm
<p>2 Chairman's Welcome and Introductions</p> <p>The Chairman is to welcome everyone to the meeting of the Area Board.</p>	7:00pm
<p>3 Apologies</p>	
<p>4 Minutes (<i>Pages 1 - 2</i>)</p> <p>To approve the minutes of the meeting held on Thursday 10 December 2014.</p>	
<p>5 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>6 Chairman's Announcements (<i>Pages 3 - 4</i>)</p> <p>To include the following:</p> <ul style="list-style-type: none"> i. Integrated Performance Management Report. 	
<p>7 Partner Updates (<i>Pages 5 - 24</i>)</p> <p>To note the written reports and receive any updates from the following:</p> <ul style="list-style-type: none"> i. Police and Crime Commissioner (PCC) ii. Wiltshire Police iii. Wiltshire Fire and Rescue Service iv. Trowbridge Community Area Future (TCAF) v. Town and Parish Councils 	
<p>8 Outside Body Updates (<i>Pages 25 - 26</i>)</p> <p>Wiltshire Councillors appointed as representatives to Outside Bodies will report on any recent news, to include:</p> <ul style="list-style-type: none"> i. Transforming Trowbridge ii. Collaborative Schools iii. Trowbridge Shadow Community Operations Board. 	

9 **Funding** (*Pages 27 - 38*)

Community Area Grants

To ask Councillors to consider 2 funding applications to the community area grants fund scheme (Appendix 1)

1.1 Friends of Trowbridge Park - Improvements to lighting in Trowbridge Park - £5,000 requested

1.2 Trowbridge Westbourne Sports Club - Purchase of new crockery and cutlery - £994.33 requested

10 **Trowbridge Campus Options Presentation**

The Board is to receive a presentation from Tim Martiensen (Head of Service Delivery) on Trowbridge Campus Options.

11 **Charterhouse and Dementia Provision Update** (*Pages 39 - 40*)

The Board is to receive an update from Maggie Rae (Corporate Director, Wiltshire Council), Ted Wilson (NHS Wiltshire), and Iain Tulley (AWP) in regards to Charterhouse and Specialist Dementia Hospital Care in Wiltshire. Emma Cooper (Healthwatch Wiltshire) will present on the current consultation on specialist dementia hospital care

12 **Police and Crime Commissioner Precept**

The Police and Crime Commissioner is to consult with the Board in regards to the precept.

13 **Visiting Cabinet Representative**

Councillor Jonathon Seed will talk about his responsibilities for Communities, Campuses, Area Boards, Leisure, Libraries and Flooding, as well as responding to any questions.

14 **Local Youth Network Update**

An update is to be provided by Siobainn Chaplin (Youth and Prevention, Wiltshire Council) on the progress of the Local Youth Network.

15 **Recommendations from the CATG** (*Pages 41 - 44*)

A report is to be circulated at the meeting.

16 **Any Urgent Business**

The Chairman will take any items of urgent business..

Future Meeting Date

Thursday 12 March 2015– 6.15pm
The Cotswold Room, County Hall, Trowbridge

MINUTES

Meeting: TROWBRIDGE AREA BOARD
Place: Trowbridge Town Hall, Trowbridge
Date: 10 December 2014
Start Time: 10.00 am
Finish Time: 10.15 am

Please direct any enquiries on these minutes to:

David Parkes (Democratic Services Officer), Tel: 01225 718220 or (e-mail) david.parkes@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Ernie Clark, Cllr Dennis Drewett, Cllr John Knight, Cllr Helen Osborn,
Cllr Jeff Osborn and Cllr Graham Payne (Chairman)

Wiltshire Council Officers

Rachel Efemey (Community Area Manager)

Total in attendance: 8

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
126	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman, Councillor Graham Payne, welcomed everyone to the meeting of the Trowbridge Area Board.</p>
127	<p><u>Apologies</u></p> <p>Apologies for absence were received from Cllr Nick Blakemore, Cllr Horace Prickett and Cllr Stephen Oldrieve.</p>
128	<p><u>Declarations of Interest</u></p> <p>There were no declarations.</p>
129	<p><u>Funding</u></p> <p>The Area Board considered the following applications to the Community Area Grant Scheme:</p> <p>i. <u>Name of applicant</u> The sum of £1,139.10 was requested for Larkrise Farm IT upgrade capital project.</p> <p><u>Decision</u> The Area Board awarded the sum of £1,139.10 to Larkrise Community Farm.</p>
130	<p><u>Close</u></p>

Chairman's Announcements

Subject:	Paper 10 Integrated Performance Management Report
Officer Contact Details:	Wiltshire CCG Communications Department Wccg.info@nhs.net
Weblink:	http://www.wiltshireccg.nhs.uk/our-governing-body/governing-body-meetings-in-public/governing-body-meeting-25-november-2014
Further details available:	David Noyes, Director of Planning, Performance and Corporate Services

Executive Overview

Pressure remains higher than anticipated across the system, which continues to present both an operational and financial challenge system wide. This is most evident regarding acute services and the number of cases attending A&E, which is presenting a challenge to the achievement of the 4 hour wait target. Some, but by no means all of this, may be attributable to increased referrals arising from NHS111; this risk is identified (and features amongst the CCG top 10 risks) and work is in hand with our provider to try and safely/appropriately manage the figures down. However, planned care is also running ahead of planned levels. The under delivery of planned activity levels and the consequent impact on the CCG's financial position feature high on the list of top 10 risks. While the CCG remains on track to deliver against budget and financial targets, doing so will require extremely taut management in the coming months. Across the CCG, in very close partnership with our colleagues in our major providers and individual practices, work is ongoing to identify ways to better manage the pressures. At a whole system level, it has been identified that gastroenterology is currently generating over performance and so a system wide review will be conducted. As previously reported, we remain concerned regarding the recurrent impact of the combination of high activity levels and the under delivery of some of our change projects, and this represents the highest risk to the CCG moving forward.

The CCG performance on the 18 week Referral to Treatment (RTT) standards for admitted care and non-admitted care are now at the national target levels in advance of the deadline of December 2014 as a result of a second tranche of additional non recurrent activity taking place. Additionally, the over 52 week waiters have been treated at all but one provider where there is a known specific issue which is being managed across a wider geography. There has been a 7% growth in the waiting list below 16 weeks which is partially explained by the continued focus on longer waiters, but which will require ongoing attention through local providers' weekly operational meetings.

Some additional investment has become available in order to underpin our Operational Resilience and Capacity Plans, which will be further reviewed at the System Resilience Group on 18 November 2014. The CCG has received additional funding to support season pressures with the local health and social care economy; from the national allocation of circa £700m Wiltshire will receive £4.297m. The CCG is making all of this funding available to support a number of service redesign schemes aimed at preventing inappropriate admission to hospitals and supporting earlier discharge when people have attended their local Emergency Department. The CCG Governing Body is regularly briefed in detail

Chairman's Announcements

and remains committed to the delivery of change across our system outlined in our 5 year strategy. Our Clinical Leaders are convinced that the direction of travel we have established is the best way forward and will ultimately deliver the improved outcomes we seek in an affordable manner.

In the last month we have been delighted to work alongside our close partners in Wiltshire Council, participating in a most successful peer to peer review process of health and wellbeing. Although we await the final report, all the early indications of the outcome of this work are both positive and encouraging.

Working very closely with our partners in Wiltshire Council, some early indications of priority areas to focus upon are becoming clear from the 100 day challenge, which was an internal initiative aimed at galvanising action within our Better Care Plan. These include system wide 7 day working, improved collaboration within community teams and consistent Discharge planning. Elsewhere, and as previously reported, encouraging progress is being made in our 3 demonstrator sites who are piloting the development of integrated teams in Calne, Bradford on Avon/Melksham and Salisbury. We aspire to the creation of 20 such teams across the County, and notwithstanding the 3 pilot sites, the remaining 17 areas are also starting to come together. Pleasingly, our partners in GWH are starting to deliver the additional workforce required to bring much of this to life. Equally, work continues as we take forward key programmes of work regarding the re-procurement of community services, which will form the foundation stone for the delivery of our strategic vision. We have also made good progress with validating the plans for utilising the Transforming Care of Older people funding, to deliver enhanced capacity and capability for the care of our older people in community settings, at or close to their own homes. Working closely with Wiltshire Council, we have now launched a public consultation on the future of specialist dementia hospital care. The outcome of which will help to mitigate the sixth risk in the CCG risk register top ten.

The CCG's Commissioning Intentions for next year are complete, and they have been sent to our providers, with a copy also posted on our web site. We are now well into our detailed operational planning for next year, and have had a valuable meeting with colleagues from NHS England whose support as we continue our journey should be invaluable. Equally, we are making early preparations for the contracting round which will commence early in the New Year.



Trowbridge Area Board Jan 2014 Neighbourhood Policing

ET Trowbridge NPT	Crime				Detections*	
	12 Months to December 2013	12 Months to December 2014	Volume Change	% Change	12 Months to December 2013	12 Months to December 2014
Victim Based Crime	2409	2185	-224	-9.3%	25%	24%
Domestic Burglary	146	76	-70	-47.9%	10%	8%
Non Domestic Burglary	187	141	-46	-24.6%	4%	4%
Vehicle Crime	210	127	-83	-39.5%	14%	11%
Criminal Damage & Arson	461	399	-62	-13.4%	15%	15%
Violence Against The Person	597	576	-21	-3.5%	35%	35%
ASB Incidents	1974	1579	-395	-20.0%		

Current NPT Priorities:

My priorities for Trowbridge NPT are simple. I will provide a visible team within the community and respond to the needs of that community.

In order to provide this I will ensure officers patrol more on foot and bicycles, and less in cars.

This approach has been massively supported by our collaboration with Wiltshire Council IT, and you should now be noticing officers and PCSO's doing their daily work in public spaces.

project, and this underpins the working relationships we have with key stakeholders within Trowbridge.

Your local NPT officers are:

Sgt Gill Hughes and Sgt Jim Suter.

Trowbridge Town (ET11)

PC Alison Davies, PC Jamie Darvill, PCSO Jo Matthews & PCSO Ben Brown

Adcroft & Paxcroft (ET12)

PC Amy Hardman, PCSO Nina Marsh & PCSO Jason Greenland

Trowbridge Park (ET13 & ET 14)

PC Charlotte Chilton, PCSO Matt Till & PCSO Laura Humphreys

Drynam & Grove and Lambrok (ET14)

PC Helen Daveridge & PCSO James Bates

Trowbridge Rural (ET16)

PC Mark Hough & PCSO Maria Badder

Overview

As shown at the start of this report the performance data for a 12 month period, to Dec 2014 is positive with **9.3 % less crime** that the previous year. This means that there have been 224 less victims over the past 12 month period.

Burglaries in private homes have dropped again and are now 47% less against the preceding 12 month period.

Violence against the person has also now dropped and this is as a direct result of the ongoing presence in the town centre with Op Exit, and also the highly effective work taking place with Drink Banning Orders.

December has seen a high level of visible policing within Trowbridge. During late November we saw a spike in shoplifting offences, and therefore we brought our 'Op Elf' plan forward to target shoplifting throughout the whole of the advent period, this was tremendously succesful that resulted in many early arrests and then a big reduction in shoplifting.

We also joined forces with British Transport Police for the high profile NTE shifts. We gave them staff to travel back from Bath on the last train into Trowbridge, and they gave us staff to help patrol the town centre until closing time, this again proved hugely successful, and NTE offending was particularly low during this high demand time.

The new Trowbridge Area Board funded Pop Up Police (PUP) station has already been put to great use in the town centre in December. It was deployed for the last market before Xmas and then again on NYE where 2 staff put it in the town centre and used it to engage with revellers and provide hot drinks to try to start the sobering up process early !

Chris Chammings

Sector Commander

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Town Clerk's Report 7th January 2015 to Policy & Resources Committee 13th January 2015

1. **POLICY**

1.1 **Government Consultation On Changes To Parish Polls (Agenda Item 7)**

The Government is proposing to change the rules aimed at modernising the conduct of Parish Polls. The main proposals are:

No poll shall be taken unless the poll is demanded by the majority of local government electors present at the meeting and the electors demanding a poll constitute not less than – 1) 10% of local government electors for the community, or 2) 60 electors (if 10% of electors exceeds 60).

that a poll must be open from 7 a.m. to 10 p.m.;

that the same facilities for disabled people as used in other polls/referendums must be provided;

that the poll may be conducted in accordance with such rules as applicable to the conduct of other polls as the Returning Officer considers appropriate, subject to the inclusion of postal and proxy voting for the poll being with the agreement of the parish council;

that at the discretion of the principle council's Returning Officer, a parish poll may be combined, if timing permits, with another poll. In this situation a parish poll must be conducted according to the rules of the other poll.

A poll can be called on any question arising at a meeting which concerns affairs which relate to a parish council/meetings functions and meets the following criteria: 1. The subject matter was discussed at the parish meeting. 2. The subject matter directly affects those who live and/ or work in the parish; and 3. The parish council/meeting has the capacity to make a decision on the subject matter including any decision as a statutory consultee, but not including a decision simply to agree a declaratory statement on the matter.

A: Change the calculation date for the number of electors on the electoral register to 1 December - bringing calculation time in line with other legislation.

B: Provide that only one poll can be called on the same subject in a 12 month period.

C: Provide that principal councils should place the results on their website and also on parish and town council websites, where these are available.

D: Issue guidance and encourage Returning Officers to provide a parish with an estimate of costs once a poll has been called and election arrangements agreed.

E: Provide that after a poll has been called, the parish council should be able to publish a short, factual, balanced and objective statement about the question of the poll.

Full details of the consultation are available via the following link:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/381894/Parish_Poll_Consultation.pdf

RECOMMENDATION:

That the Town Council supports in full all of the government's proposals in relation to proposed changes to modernise Parish Polls.

1.2 Nominated free-parking days for Trowbridge 2015. (Agenda Item 8)

The Town Council has an opportunity to nominate three free-parking days in Wiltshire Council Car-parks for 2015. As this is a special year for Trowbridge with our links to the 800th anniversary of Magna Carta it is suggested that two of the days are linked to our main Magna Carta Charter Fayre. Other operators such as the Shires have joined in the scheme in recent years.

RECOMMENDATION:

That the Council requests that Saturday 27th June for Armed Forces weekend and Friday 24th and Saturday 25th July for Magna Carta Charter Fayre are the nominated free parking days in Trowbridge for 2015.

2. FINANCE

2.1 Local Gov't Act S150(5), Orders For Payment – Following the adoption of this in parliament the finance department is currently testing electronic banking. Formal changes to Financial Regulations will be drafted early in 2015 for final adoption at the annual council meeting in May.

2.2 BUDGET 2015/16 (AGENDA ITEM 10) –

2.3.1 Localisation of Council Tax Support Grant – Wiltshire Council has advised that this will reduce from £128,598 (2014) to £93,876 (2015)

2.3.2 Council Tax Base – This is expressed as 'Band D' Equivalent, any change accounts for additional houses constructed in the town in the past year, single person discounts and other adjusting factors, increasing by 6.3% from 9616.60 (2014) to 10226.12 (2015).

2.3.3 Inflation – The September Consumer Prices Index (CPI) was 1.2% and the Retail Prices Index (RPI) was 2.3%.

2.3.4 Budget Proposal 2015-16 - Overall the 2015-16 budget shows an increase of (£67k) on 2014-15. This has resulted in a proposed 'Band D' Council Tax Charge of £139.64 which is an increase in line with CPI of 1.2% on 2014-15 or an increase of 3.3p per week. The budget includes the increased employers pension contribution to 20.1% from 1st April 2015 (1k), a 2.2% (£1k) pay award from 2014-16 and the low pay review.

Leisure Services 265 - The budget shows an increase of (£28k) on the current year's budget which is mainly due to staffing costs. The 2015-16 budget staffing level is at the current team's level which is 2.6 up on the 2014-15 budget level (£31k). The 2015-16 budget includes the increased employer's pension contribution (£2k) and auto-enrolment (£4k), and a 2.2% pay award from 1st January 2015 for most pay grades (£5k). Other increases include the transfer from Establishment of the Disclosure & Barring Service checks specifically relating to Leisure Services. Magna Carta costs and income are included in the Leisure Services & Museum budgets and assumes a successful bid to the HLF. Grant income has increased by £10k and fun day income by

£5k reflecting current trends. The income and costs for the Minibus have also been included.

Civic Centre Management Board

Building 601 - Shows an increase of (£21k) on 2014-15. The 2015-16 budget staffing level is at the current Customer Service team levels. The other change relates to the inclusion of a Civic Building Fund £20k for major wear and tear replacements relating to the building not covered by insurance.

Venue Services 602 - The Civic Centre Venue shows an increase of (£35k) of which (£14k) is the proportion of the building net costs. The 2015-16 budget staffing level is at the current Civic Centre Venue team levels. The budget includes the increased employers pension contribution (£2k), and (£2k) pay award. Bought in staff costs are for supervisory staff required at peak times (£5k). Bar income and sales are increased based on expected levels with an unchanged 60% margin. The other major changes are the reduction in facility hire income of (£40k) along with increases in catering income £15k which reflects current trends. The net saving in entertainment costs and ticket sales of £15k reflects the income share agreements.

Direct Services - The budget for Direct Services shows an increase of just under (£3k)

Direct Services General 518 - The Direct Services general cost centre shows an overall increase of (£4k). The 2015-16 budget staffing level is at the current Direct Services team level. The proposed budget includes the increased employers pension contribution (£1k), and (£3k) pay award from 2014-16.

Longfield 512 - Longfield shows a small increase which relates to the salary award and the pension increase.

Recreational Areas 509 - This shows a small reduction due to savings on insurance.

Sunday Club 521 - This remains unchanged.

Trowbridge Information Centre 515 - This shows a small increase mainly due to the salary award and pension increase.

The Park 524 - This shows a small increase due to park maintenance.

Allotments 525 - Allotments show a net income of £3k. The budget assumes maintenance and income at current levels with no enhancements.

5 Acres of land, Paxcroft 526 - The budget is based on current levels of expenditure.

Museum Facilities 505 - The 2015-16 budget expenditure shows a small increase and is accumulated here and transferred to the Museum budget.

P&R – Democratic 401 - Staffing for democratic services remains unchanged but includes the low pay review, grade changes, an increased employer's pension contribution and pay award totalling (£6k). The other increase of (£3k) is the shared cost of the building.

Establishment 410 - Includes the addition of an HR/Finance Assistant to meet both increased level of transactions and maternity cover. Increased employer's pension contribution (£1k), and (£2k) pay award from 2014-16. The shared cost of the Civic

Centre building increased by (£2k). Other changes include savings on insurance and the moving of police checks (DBS) to Museum and Leisure Services budgets.

Projects 404 - Town development projects have been reduced to £10k and Recreational projects removed.

Museum 101 - The proposed budget shows an increase of (£4k) on the current year's budget which is mainly due to staffing costs. The 2015-16 budget staffing level is at the current Museum team levels. The 2015-16 budget reflects the low pay review, increased auto-enrolment and employer's pension contribution and pay award from 1st January 2015 for most pay grades. Other increases include the Disclosure & Barring Service checks applicable to the Museum, and the building costs. The budget also shows the Magna Carta exhibition and assumes grant funding income.

Museum Project 102 - The 2015-16 budget staffing level includes the Museum Manager. The professional fees are for architects and consultancy fees assume funding through the HLF development grant and other grants.

Museum Small Projects 105 - Includes income and costs for temporary exhibitions from July to March 2016.

In 2014 some 23 Town and Parish Councils charged a Council Tax Precept greater than £1million, including in Wiltshire; Trowbridge, Salisbury, Chippenham and Calne. This was an increase from 19 in 2013. Trowbridge had the seventh largest Precept in England, exceeded by (in order from the largest); Dunstable (Central Bedfordshire Unitary), Leighton-Linslade (Central Bedfordshire Unitary), Chippenham, Banbury (Cherwell District, Oxfordshire), Salisbury and Weston super Mare (North Somerset Unitary). 50 precepting parishes have a 'Band D' population which is greater than Trowbridge. In 2014 73 parishes have a 'Band D' Council Tax Charge greater than Trowbridge, including Calne, Wootton Bassett, Filton, Truro, Dorchester, Malmesbury, Cricklade, Chippenham and Marlborough.

The budget also includes an additional contribution to reserves over a three year period to meet the target of a minimum 3 months general expenditure of £375,000.

BUDGET RECOMMENDATIONS:

- | | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|
| i) That the Committee approves the Revenue Expenditure Budgets for 2015/16 as detailed on the budget spreadsheets, totalling. | £1,456,857 |
| ii) That the Committee approves the Project Budgets for 2015/2016 totalling | £35,000 |
| iii) That the Committee approves a contribution to General Reserves as recommended by the Responsible Finance Officer to enable General Reserves to return to minimum 3 months general expenditure and that this contribution be | £30,000 |

iv) That the Committee recommends to Council therefore a total budget requirement of	£1,521,857
And that this will be funded in part through a grant from Wiltshire Council of	-£93,876
Leaving a net precept requirement for 2015/16 of	£1,427,981
Which equates to an increase of under 3.4p/week on a 'Band D' Council Tax Charge, from £137.92 to £139.64 per annum.	

3. PERSONNEL

- 3.1 Leavers** - Martin O'Neill – Civilian role in the Police Force; Kat Hoskins – Public Health, Wiltshire Council; Matthew Briant – Newtown School
- 3.2 Starters** - Brendan O'Neill – Civic Centre Supervisor, 1year fixed contract
Faye Daffurn, Civic Centre Supervisor, 1 year fixed contract;
Alison-Nina Ward, Reception & Town Development Administrator, 1 year fixed contract
- 3.3 Investors in People** – are launching a new Framework in 2015. The content has been updated to reflect the practices of the very best organisations, with a stronger focus on leadership, engagement and continuous improvement. All organisations coming forward will be assessed against the new Standard from early 2016.
- 3.4 Job Evaluation Exercise** – South West Employers will be conducting a Job Evaluation Exercise with all staff during early 2015 in accordance with the resolution of the committee at the last meeting.

4. SERVICES

- 4.1 MUSEUM & TOURISM** – The next committee meeting is 24th March 2015 at 6:30pm
- 4.1.1 Museum Project** – Architecton from Bristol have been appointed as our architectural consultants to prepare the designs for the museum refurbishment and extension in the Shires, ready for an application to the HLF in early 2015.
- 4.1.2 Holiday Activities** – will be running during Half-Term.
- 4.1.3 Exhibition** - The Magna Carta Exhibition will be opened by the Lord Lieutenant on Saturday 28th February.
- 4.1.4 Tourism Forum** – Officers will be attending the Tourism Forum on 18th March in City Hall Salisbury.
- 4.2 LEISURE SERVICES** - The next committee meeting is 24th March 2015 at 7pm.
- 4.2.2 Fun Days** – Fun Days will operate during the Half-Term holidays at Walwayne Court School, with football camps operating at John of Gaunt School.
- 4.2.4 Sports and Play Festival** – Our Festival in 2015 will be held on Saturday 25th July as part of the town's Magna Carta 800th Charter Fayre celebrations, with a medieval theme.



4.2.6 Sports Pitches Project – We are working with local clubs, Wiltshire FA, Sport England and WASP to develop plans for the land at Devizes Road. We have now received the funding retrospectively for the land purchase, following receipt of the money paid by Taylor Wimpey for the final area of Paxcroft Mead, close to Ashton Street. The remaining funding from the other sites is expected by the end of 2015. This will be dependent upon the results of a county wide review of sports pitch provision being undertaken by Wiltshire Council, and which we are involved in. The current lease at Woodmarsh we have with landowner Doric runs out in 2018 and we are in discussion with them via our agent regarding potential options of a new lease or purchase of the land. These options are being considered as part of our wider discussion with partners. We are also aware of a proposal to build a significant new stadium at Blackball Bridge, but no planning application has been made for this yet.

4.3 DIRECT SERVICES – The next committee meeting is 24th February 2015.

4.3.1 Civic Centre – The Management Board meets again on 12th February 2015.

4.3.2 Town Park

Friends of Trowbridge Park (Agenda item 13) – Will be holding their 'Walk in the Park' event on Saturday 7th February. All are welcome to attend. The Friends have applied for a grant from the town council which was deferred at the last meeting, pending consideration by the Direct Services Committee. The DS committee approved the Community Garden proposal and agreed to develop a formal ongoing relationship. As a result the grant application can now be considered.

RECOMMENDATION: That the deferred grant application from the Friends of Trowbridge Park is approved and that the sum of £2,000 is granted, the details of how this is spent to be agreed between officers and the Friends and that they report in full to the Direct Services Committee on a regular basis.

Storage Facilities – Discussions are being held with landowners adjacent to the Park to secure appropriate development to include the provision of storage capacity in the Park for the Town Council.

Children's Play Area – Following approval of the scheme at the last committee meeting we have now received confirmation of £30,000 S106 funding from Wiltshire Council towards the project to replace the rocket with a range of new equipment, completing our upgrade of the Children's Play Area.

4.3.3 Woodmarsh – The public hearing by a planning inspector into the proposal to close footpath 1 across the football field was held at Ascot Court on 13th January.

4.3.4 Civic Centre – Installation of SOLAR Photovoltaic Cells on the roof. We are now working with Kennet Community Energy Limited (KCEL), to progress the technical details and a planning application of an installation on the roof of the Civic Centre.

4.3.5 New Sports Pitches – The Leisure Services Manager and the Town Clerk met with the Chairman of Trowbridge Rugby Club in November to discuss the potential for development of new sports pitch facilities adjacent to the Rugby Club. We are

awaiting confirmation from Wiltshire Council of the restrictions on use of the various S106 funds available for development of sports pitches.

5. **MARKETING & EVENTS**

5.1 Newsletter – We will be reviewing our options for 2015 following the decision of the Trowbridge Magazine to cease publication.

5.2 Calendar of Events (please see attached at the end of the report).

5.3 Website – The Town Council web-site www.trowbridge.gov.uk provides information about all council activities and services as well as links to other Trowbridge web-sites. Our other web-sites are: www.trowbridgecivic.co.uk for information about the Civic Centre, events and activities & www.trowbridgemuseum.co.uk for the Museum.

5.5 Magna Carta 800th 1215-2015 – Our Magna Carta Year commences with; **Magna Carta Exhibition at the Museum opening 28th February**, which will also celebrate the 25th Anniversary of the establishment of the Museum. We have secured the loan of a maquette of the statue of Henry de Bohun from Canterbury – which was used to model the statue which stands in the House of Lords.

Lord Mayor of London; Magna Carta Baron Towns Reception 12th May – A delegation from Trowbridge will be attending a lunch at the Mansion House in London including the Mayor and Deputy Mayor.

Magna Carta Conference on Saturday 25th April in the Civic Centre, sponsored by The Consortium, tickets available from the TIC for £10. Speakers include: Sean McGlynn - King John and the road to Magna Carta; Dr Ellie Woodacre - Eleanor of Aquitaine; Dr Cath Hanley - Arms and Armour; Dr Matt Bennett - William Marshal; Martyn Whittock - Life in England at the time of Magna Carta Andy Milroy - the de Bohuns.

Liberteas Big Lunch, in the Park, Sunday 14th June, organized by Big Community Grow.

Magna Carta Baron Towns Bike Ride 800 miles in 800 years from 20th June, visiting all 23 Baron Towns, starting in **Curry Mallet** and calling in at **Trowbridge** at lunch time on Saturday 20th, before heading off to the East. Sunday 21st sees visits to **Long Crendon**, Bucks, **London** and **Greenwich**, London; Monday 22nd covers **Walkern**, Herts, **Stansted Mountfitchet**, **Little Dunmow**, **Pleshey** and **Castle Hedingham** in Essex and **Clare** in Suffolk; Tuesday 23rd the route takes in **Framlingham** and **Huntingfield** in Suffolk; Wednesday 24th involves two stops in Leicestershire at **Leicester** and **Belvoir**; Thursday 25th is a trip home to Yorkshire, visiting **Pontefract** and **Helmsley**; 'Tour de Yorkshire' continues on Friday 26th with **Thirsk**, **Topcliffe** and **Skipton**, with a finish in **Hornby**, Lancashire; After a trip over the Pennines on Saturday 27th the finale takes in **Warkworth** and finishes in **Alnwick**, Northumberland on Sunday 28th June. You can sponsor Lance at: www.justgiving.com/LANCE-ALLAN2 to raise money for Dorothy House Hospice or www.justgiving.com/LANCE-ALLAN1 to raise money for Re~cycle bikes for Africa.

'Horrible Histories' live on stage at the Civic Centre from 15th July, we are already SOLD OUT for the school days on Wednesday, Thursday and Friday, with tickets on sale for the public performances on **Saturday 18th and Sunday 19th July**.

St James' Church will hold a Magna Carta Flower Festival 20th - 26th July. Using the Henry de Bohun colours of gold and blue, which will be used by Trowbridge In Bloom throughout the season. The Public Speaking competition will also of course utilize the Magna Carta theme.

Magna Carta Charter Fair weekend of 24th/25th/26th July. All departments of the Town Council will be involved in organising elements of the **Magna Carta Charter Fair** as well as our partner organisations. The Chamber of Commerce and Town team is running a **Trowbridge Business Expo** in the Civic Centre on the Friday and Saturday sponsored by Apetito, Hitachi and Office Evolution. The Town Team will also be arranging **Medieval themed markets in Fore Street**, The **Active Trowbridge Magna Carta Sports & Play Festival in The Park** will be held as part of the weekend on the Saturday, there will be **Jousting and a Town Crier's Competition** on the Sunday and the **Civic Service** on Sunday evening.

With Salisbury having been declared one of the top ten destinations in the world for 2015 we expect to generate significant interest from overseas visitors and will be working closely with Visit Wiltshire on this. Journalists from Australia and New Zealand visited Trowbridge in early December and the Town Clerk attended a dinner in Salisbury with travel journalists including some from USA and Canada.

6. TOWN DEVELOPMENT – Committee meets 27th January and 17th February.

6.1 Bus Service T1 – Cllr Horace Prickett has reported meeting First Bus, that they recognise there are issues with the new route and they will be seeking to address them soon.

6.2 Transforming Trowbridge – www.transformingtrowbridge.org.uk Established by Wiltshire Council, a partnership to support regeneration of the town centre and Masterplan. Met 18th December, received a presentation from Jones Lang Lasalle acting as agents for the developer of the Cradle Bridge Site. The board is looking for a new Chair.

6.3 Town Centre Developments

St Stephen's Place – There are three remaining units.
[//ststephensplacetrowbridge.co.uk/](http://ststephensplacetrowbridge.co.uk/)

Cradle Bridge – MRMU have recently revealed details of their proposals and anticipate submitting an application early in 2015. Proposals include a 16,000²ft Marks & Spencer Simply Food and a 6,550²ft Toby Carvery, 150 parking spaces and two further retail units. www.mrmultd.co.uk/index.php/projects/cradle-bridge-retail-and-leisure-development

Bowyers – Demolition works were completed in December, a revised planning application to include a Petrol Filling Station as well as the consented Morrisons

supermarket, multi-screen cinema and a number of restaurant units is expected shortly. Early indications are suggesting completion by Easter 2016.
www.innoxriverside.com/

Court Street – a mixed use office/residential scheme on the former Tremans Factory site is proceeding by Ashford Homes. Monahans Accountants are the tenant for the offices.

6.4 Housing – The following major sites are under development, totalling over 1,200 houses.

H9 Southview Farm, Wain Homes, 300 houses for sale.

www.wainhomes.net/southwest/development-details.php?itemID=47

H11 Castle Mead, Persimmon & Charles Church 650 houses for sale, the link road to West Ashton Rd is now complete. Work on the Hilperton Gap Relief Rd from Leap Gate to Canal Rd commenced in September and is due to open Spring 2015.

www.persimmonhomes.com/castle-mead-2206

H8d Brook Meadow, Barratt & Taylor Wimpey 150 houses mostly SOLD.

www.barratthomes.co.uk/new-homes/wiltshire/H605001-Paxcroft-Mead/

H8c The Pastures off Parsonage Way, Abbey New Homes 180 houses for sale.

www.abbeynewhomes.co.uk/PASTURES%20Trowbridge/home.html

Baron's Park, Green Lane – Green Square, 90 houses now commenced.

<http://www.greensquarehomes.com/baronspark/index.htm>

Ashton Park – Mainly in West Ashton and North Bradley Parishes, proposes around 2,500 houses and improvements to the A350 around West Ashton cross roads and Yarnbrook. An application is expected in early 2015.

consult.wiltshire.gov.uk/portal/spatial_planning/wcs/pre-subconsult2012?pointId=1329404303932

6.5 Wiltshire Local Plan

6.5.1 Core Strategy - The Inspector's final report was published on 1st December, confirming that the Core Strategy is sound with recommended modifications. Wiltshire Council's Cabinet accepted the modifications on 16th December and recommends to its full council to confirm this at an extraordinary meeting on 20th January.

cms.wiltshire.gov.uk/documents/g8132/Printed%20minutes%2016th-Dec-2014%2010.30%20Cabinet.pdf?T=1

6.5.2 Community Infrastructure Levy (CIL) – The Inquiry In Public will be held at the Civic Centre on 27th and 28th January. The CIL will generally replace S106 agreements, providing a contribution from each house built based upon a charge per m². A proportion of the CIL when implemented will be paid automatically to the local town or parish council. The Town Clerk has requested that the Town Council is allocated a place at the Inquiry. www.wiltshire.gov.uk/communityinfrastructurelevy

6.5.3 Infrastructure Delivery Plan (IDP) – Items in the IDP will be funded by CIL. The Town Council will need to ensure that items required by the community are included, such as those in the Masterplan as well as; allotments, cemetery, play areas,

highways, cycle routes and sports pitches, for which some Section 106 contributions from developers is available. The IDP should be reviewed by Wiltshire Council on an annual basis.

6.5.4 Housing Site Allocations Plan - Wiltshire Council is developing a plan to support the Core Strategy and the delivery of new housing to 2026, identifying smaller sites in addition to strategic allocations such as Ashton Park, to ensure that a 5 year land supply can be maintained; and undertake a review of 'settlement boundaries'. A significant number of potential sites which have been submitted are being considered.

6.6 Rail Services

6.6.1 Trowbridge Railway Station - Improvements to the Forecourts will commence in January, which have been planned in conjunction with the developers of the Bowyer's site.

6.6.2 Electrification – A meeting is scheduled for 30th January to discuss alterations to services between Chippenham and Bath 18th to 31st July 2015 and NO SERVICES operating through Trowbridge or between Bath and Chippenham during August 2015.

www.networkrail.co.uk/great-western-route-modernisation/wiltshire/

7. OUR PLACE

The draft operational plan submitted in November was presented to a National Association of Local Councils conference on 3rd and to a Review Panel on 4th December. The project progresses the 'Place Management' theme of the Town Council Strategy, focussing on the following to deliver a coordinated town centre as part of a sustainable town;

7.1 Masterplan – The Masterplan seeks to ensure that the town centre develops in a sustainable way, providing a range of facilities and services which are linked together and is being adopted as part of the Core Strategy.

7.2 Review of Car Parking – Wiltshire Council is undertaking a comprehensive review of all parking issues across the whole county. The consultation period closes on 19th January. We have been working with Wiltshire Council on this and some aspects are linked to the Our Place Project. The Town Development Committee considered details of the Town Council's response to the review and resolved as contained at Appendix A. The feedback from a recent consultation event held by Wiltshire Council was circulated to members.

7.3 Business Improvement District (BID) - Wiltshire Council will fund development and ballot stages and a procurement exercise to appoint consultants is now underway.

7.4 Campus – The Cabinet of Wiltshire Council discussed the Trowbridge Campus at their meeting on 11th November, the project has now been incorporated into the economic regeneration of the town. Both the Town Council and the Shadow COB

support this development. Options for the development of the new build element of the campus including new leisure facilities and a health centre on the County Hall East site are now being considered. The whole of Trowbridge Town Centre should be considered to be the Campus not just the new build element, incorporating existing facilities and services.

7.5 Heritage & Arts – As well as the Museum Project reported above, the Town Hall Trust is progressing plans to take over the Town Hall and develop it into an Arts centre for. We are ensuring that these projects work together to deliver for Trowbridge.

7.6 DiscoverTROWBRIDGE – We have introduced a version of the logo for 2015, promoting our links to the 800th anniversary of Magna Carta. We will be purchasing some additional cloth bags in advance of the introduction of charges for plastic bags later this year.

7.7 Wayfinding – We are supporting Wiltshire Council to deliver new signs in key locations in the town centre, incorporating the Discover TROWBRIDGE logo and area maps to improve pedestrian flows. We anticipate that these will be added to by the BID.

7.8 Public Safety – Following the survey by Wiltshire Council and TCAF an action plan has been developed which identifies the need for further improvements to lighting in the Park. We are making an application to the Area Board, through the Friends of Trowbridge Park and to WASBG for additional funding to provide six lights on key routes through the Park.

8. **PARTNERSHIP**

8.1 Wiltshire Council - The parish newsletter is now published weekly and is circulated to members. www.wiltshire.gov.uk/council/parishnewsletterhome.htm

8.1.1 Area Board – The next meeting is on 15th January at County Hall. The Community Area Web Site is at www.trowbridge.ourcommunitymatters.org.uk

8.1.2 Community Area Transport Group (CATG) – Next meeting 12th January at 10:30 am in the Civic Centre.

8.1.3 Stallard Rec. Changing Rooms – This facility on Innox Rd will be implemented by Wiltshire Council, with contributions from the Town Council and Section 106 funding.

8.1.4 Market Towns Network – The next meeting is being held in Wilton on 29th January at which we will be making a presentation about our Magna Carta events.

8.1.5 Youth Services – It is hoped that the new officer for the Trowbridge Community Area will commence in January.

8.1.6 Highways and Streetscene – despite numerous issues being raised, complaints and meetings the service provided by contractor BBLP to Wiltshire Council in the town remains unsatisfactory. All issues should be reported via the Wiltshire Council website.

www.wiltshire.gov.uk/parkingtransportandstreets/roadshighwaysstreetcare/mywiltshireregister.htm

- 8.2 Trowbridge Community Area Future (TCAF) – <http://tcafuture.wordpress.com/>**
- | | | | |
|--------------------------------|--------------------------|--------|--------------|
| TCAF Parishes Liaison Group | 7 th January | 7.00pm | Town Hall |
| TCAF Steering Group | 12 th January | 4.00pm | Civic Centre |
| TCAF Neighbourhood Partnership | 12 th January | 6.00pm | Civic Centre |

Future of TCAF – Discussions are taking place regarding the post April situation.

Time Credits – TCAF is working to introduce Time Credits to the Trowbridge area and the suggestion is that the TIC could be a focus for administering the scheme locally, as we have a group of volunteers already working in the TIC who could benefit from the scheme. An executive summary of the work of Spice Time Credits is circulated to members.

- 8.3 Police and Community Safety** – Inspector Chamings reports to Full Council.

Street Drinking – A meeting of police, Councils, and others on 16th December which followed the recent perceptions of safety survey a number of actions are being considered including the potential for a ‘reduce the strength’ campaign and the need for the replacement of the Designated Public Place Order (DPPO) with a new Public Spaces Protection Order (PSPO) which can be much more locality specific, for example restricting the consumption of alcohol in the Park to particular times of year and times of day. The notes of the meeting and other relevant documents have been circulated to councillors.

- 8.4 Wiltshire Fire & Rescue Service** – Further information about Wiltshire Fire & Rescue Services is available on their web-site and in their QM magazine. www.wiltshirefire.gov.uk/qm

- 8.5 Wiltshire Association of Local Councils (WALC)** – Newsletters are regularly circulated or available on their website www.wiltshire-alc.org.uk

- 8.6 Swindon/Wiltshire Local Enterprise Partnership** – Details of the City Deal funding awarded by government have recently been circulated. Concern has been expressed by local members that the western Wiltshire area appears not to have benefitted from this funding. A contribution towards West Ashton and Yarnbrook relief road is expected in future phases once development has progressed through the planning system.

- 8.7 Ladydown Solar Farm Community Fund.** - Work has commenced at the site and we are in discussion with the owners and the Community Foundation regarding the distribution of the community contribution.

9. **CIVIC & DEMOCRATIC ACTIVITIES**

- 9.1 Council Meeting Dates.** Council and committee meetings for the next few months are:

Tuesday 13 th January	Policy & Resources
Tuesday 20 th January	Full Council
Tuesday 27 th January	Town Development
Tuesday 3 rd February	NO MEETING Policy & Resources
Tuesday 10 th February	NO MEETING Direct Services
Tuesday 17 th February	Town Development
Tuesday 24 th February	Direct Services
Tuesday 3 rd March	Policy & Resources

9.2 Twinning – a new constituted twinning group has been elected, with Mr Dirk Schenzer as Chairman, and comprises of the following members: Mr Hauke Sattler, Deputy Burgermeister, Cllr Ulf Heinrichsdorf, a Finance Minister, a representative of the European Parliament, and 26 councillors. This new group will be applying for European funding. A request by the Mayor's charity, Dorothy House Hospice Care, to twin with a hospice in Leer has been favourably received and is being progressed. In addition, following a successful visit by the Mayor and Cllr Brice last October to a Leer Military establishment, and subsequent positive discussions with the Royal Artillery Regiment in Larkhill, it is hoped to further a military link between the two towns.

9.3 Civic Award (AGENDA ITEM 17)

The committee will consider nominations received and make a recommendation for approval to Full Council at their meeting on 20th January 2015.

9.4 Commonwealth Day – We will be raising the flag of the Commonwealth on 9th March at 10am, all staff and councillors are invited to attend.

9.5 Civic Dinner –The event will be held on Saturday March 28th.

Lance Allan

Town Clerk

Trowbridge Town Council,
The Civic Centre,
St Stephen's Place,
TROWBRIDGE,
Wilts,
BA14 8AH

info@trowbridge.gov.uk

01225 765072

@Trowbridgegov

#DiscoverTROWBRIDGE

www.trowbridge.gov.uk

www.trowbridgecivic.co.uk

www.trowbridgemuseum.co.uk



All information is correct as at 6th January 2015. All event dates, timings and locations are subject to change.

FEBRUARY 2015

5	Roy Chubby Brown	Civic Centre
14	'Non'-Valentine's Party	Civic Centre
17	Pancake Race	Fore Street
27	Showaddywaddy	Civic Centre

MARCH 2015

7	Pro-Evo Wrestling	Civic Centre
21/22	Sci-Fi Southwest	Civic Centre
28	Mayor's Civic Dinner & Dance	Civic Centre

APRIL 2015

4	Mixed Martial Arts Event	Civic Centre
25	Magna Carta Conference	Civic Centre
28	Annual Town Meeting & Gathering	Civic Centre
29	'Dirty Dancing' Tribute Show	Civic Centre

MAY 2015

2	Lions May Fayre	Fore Street
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JUNE 2015

20	Wiltshire Family History Day	
20	Magna Carta Cycle Ride in aid of Dorothy House & re~cycle bikes for Africa	
27	Motown Live @ The	Civic Centre
27/28	Armed Forces Weekend	Town Park

JULY 2015

18 -19	Horrible Histories	Civic Centre 2 & 4pm
20-26	Magna Carta Flower Festival	St James'
Church		
24/25/26	Magna Carta Markets	Fore Street
24/25	Business Expo <i>sponsored by Apetito, Hitachi and Office Evolution</i>	Civic Centre
25	Magna Carta Sports & Play Festival	Town Park
26	Jousting	Town Park
26	Town Criers' Competition	Town Park
26	Civic Service	St James' Church

Appendix A – Response to Wiltshire Council Review of Car-Parking

1. That the Town Council supports the consideration of the introduction of a Residents' Parking Zone scheme in streets surrounding the town centre, as follows: Innox Rd, Innox Mill Close, Bradford Road, Westbourne Gardens, Wingfield Rd (from Stallard St to Hungerford Av.), Newtown, Gloucester Rd, Wesley Rd, Bond St, Avenue Rd, Westbourne Rd, Henderson Close, Gladstone Rd, Park St, West St, Waterworks Rd, Frome Rd (from Newtown to Waterworks Rd), Lamplighters Walk, County Way, Ashleigh Grove, Mortimer Street, New Rd, Havelock St, Polebarn Rd, Yerbury St, Eastbourne Rd, Eastbourne Gardens, Fulong Gardens, Ashton St, Harford St, Clarks Place, Alma St, Lower Alms St, The Halve, Duke St, Union St, Brewers Walk, St Thomas Rd (from The Halve to Stancomb Ave, Bellefield Cres, Delemere Rd, Keats Close, Islington, Downhayes Rd, Lower Court, Timbrell St, Prospect Place, Bristish Row, Poplar Lane, Cross St, Charlotte St, George St, Adcroft Drive, Adcroft St, Conigre, Church St, Upper Broad St, Broad St, Back St, Shails Lane, Manley Close, Seymour Court, Westcroft St, Seymour Rd (from Shails Lane to Melton Rd), Melton Rd (from Seymour Rd to Charles St), Jenkins St (from Seymour Rd to Charles St), Riverway, Hill St, Wicker Hill and Stallard St.
 1. a) That in addition the following roads should also be considered for a Residents Parking Scheme: Brown Street, Orchard Road, Clothier Leaze, Dursley Road, Longfield Road, Stancomb Avenue and separately areas around the College, such as Lilac Grove, College Road, Beech Grove, Willow Grove and Chestnut Grove.
 2. That the Town Council agrees that priority should be given to short stay parking closest to the town centre with long stay parking on the fringes, but that local circumstances must be taken into account.
 3. That the Town Council believes more detailed assessment should be undertaken before car parks are sold for redevelopment or to facilitate other developments.
 4. That the Town Council does not accept that the 'Proposed changes' contained in Wiltshire Council's 'Car Parking Strategy review – public consultation – Parking Charges Summary – Trowbridge' document satisfactorily considers appropriate and relevant local town information in developing the options suggested and that more detailed car-park by car-park analysis needs to be undertaken.
 5. Therefore that the Town Council pursues the option of the transfer of decision making regarding stay length and charges for car-parks as part of a cost neutral package of activity or asset transfers and that officers are delegated to negotiate a suitable arrangement with Wiltshire Council prior to consultation and further consideration by the Town Council. The Town Council does not believe that this responsibility should be delegated to the Area Board
 6. That any alternative arrangement must satisfactorily address the current high level of free parking availability in the multi-storey car-park, supermarket car-parks and residential streets and must therefore be introduced in conjunction with appropriate controls on on-street parking which recognises the impact of all-day parking on residents, whilst increasing the use of charged for car-parks through the introduction of reasonable all-day charges.

- 7. That any alternative arrangement should address the potential for a reduction in the availability of all-day spaces in the multi-storey car-park whilst retaining it as a free car-park in line with the existing deed.*
- 8. That any alternative arrangement should seek to address the requirement for adequate parking for library users in the vicinity of County Hall and that parking for visitors and staff at County Hall should be fair and equitable in relation to facilities available at Monkton Park, Chippenham and Bourne Hill, Salisbury as well as in relation to public parking availability in Trowbridge Town Centre.*
- 9. That the Town Council supports the introduction of new technology for managing car-parks.*
- 10. That the Town Council approves the RECOMMENDATIONS contained in ANNEX 3 regarding outstanding and new requests for parking restriction changes.*



Trowbridge Shadow Community Operations Board

Report to Trowbridge Area Board

Work with the Economic Development Team

The Economic Development Team have now generated a number of different scenarios for how the working proposal from the Trowbridge COB, including the Primary Care Centre, could be fitted on the preferred East Wing site. These ideas will be presented at the Area Board meeting. It is not at this stage a question of choosing a preferred option. They are ideas to enable a specialist to be commissioned to carry out a detailed costing of the proposals. Once the costing has been produced it will be matched against available finance in order to develop a viable proposal to put to Cabinet.

Widening COB Membership

As the project is now entering a critical phase it has been decided to widen the membership of the COB to include a representative from NHS England and one from the GP practices in Trowbridge. Another attempt will also be made to have young people as members of the group. Young people have played a significant part in developing the working proposal so the COB feel that it is vital for them to have direct involvement.

Future Work Plan

The COB is meeting again on Tuesday 6 January to plan its work for the first half of 2015. As well as working closely with the Economic Development Team this will involve carrying out further focused visits to other facilities including Primary Care Centres.

Colin Kay

January 2015

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Report to	Trowbridge Area Board
Date of Meeting	15 January 2015
Title of Report	Area Board Funding Application

Purpose of Report

1. To ask Councillors to consider 2 funding applications to the community area grants fund scheme (Appendix 1)

1.1 Friends of Trowbridge Park - Improvements to lighting in Trowbridge Park - £5,000 requested

1.2 Trowbridge Westbourne Sports Club - Purchase of new crockery and cutlery - £994.33 requested

Total Amount requested = £5,994.33

1. Background

- 1.1 Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance.
- 1.2 Trowbridge Area Board has been allocated a capital budget for 2014/2015 of £ 75,942.18 and £13,402 revenue budget. Funding allocated to date:
- TCAF - £13,402 for revenue funding
 - Gloucester Road Allotment Association - £1,200 for the enhancement of facilities for gardeners with Disabilities
 - Monday Wednesday Club - £500 for a portable skittle alley
 - Trowbridge Academy of Boxing - £757 for equipment for a community Boxing Club
 - Alzheimer's Support - £4,500 for the Refurbishment of Mill Street Day Club
 - West Wilts Esprit Gymnastics Club - £3,000 for gymnastics equipment for young people
 - Paxcroft Mead Community Centre - £2,350 for a replacement heating system
 - North Bradley Progressive Hall - £1,706.50 for replacement windows
 - Trowbridge Child minding Network- £957 for the purchase of tablets to support children in their learning
 - West Wilts Esprit Gymnastics Club - £3,000 to upgrade toilets/changing rooms and create a fitness suite
 - The Big Community Grow - £2,000 to create a community garden in Trowbridge Town Park
 - Larkrise Community Farm - £1,139.10 for Larkrise Farm IT upgrade capital project

The Board currently has a capital budget of £54,832.58 remaining.

- 1.3 Area Boards will be encouraged to develop ways of linking grant funding to locally agreed priorities emerging from the Joint Strategic Assessment, the local community plan or other relevant local evidence.
- 1.4 Area Boards will not consider CAG applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.5 In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.6 In addition to CAGs, Councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where

there are council service shortfalls.

- 1.7 Funding applications will be considered at every ordinary Area Board meeting.
- 1.8 Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available to view on the Wiltshire Council web http://portal.wiltshire.gov.uk/areaboard_grants/grants_list.php
- 1.9 All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Area Board Grant Guidance 2014/15 as presented for delegated decision
--------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------

2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2014/15 year are made to projects that can realistically proceed within a year of the award being made.

3. Environmental Impact of the Proposals

- 3.1. Community Area Grants will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the budget allocated to the Trowbridge Area Board. If the grant requests are allocated the Board will have £48,838.25 remaining

5. Legal Implications

- 5.1. There are no specific Legal implications related to this report.

6. HR Implications

- 6.1. There are no specific HR implications related to this report.

7. Equality and Diversity Implications

- 7.1. Community Area Grants give local community and voluntary groups, an equal

opportunity to receive funding towards community based projects and schemes.

7.2. Implications relating to individual grant applications are outlined within section 8 where appropriate.

8. Community Grant Applications Summary

Applicant 8.1	Project summary	Funding requested
Friends of Trowbridge Park	Improvements to lighting in Trowbridge Park	£5,000

8.1.1 The application meets the grant criteria

8.1.2 The applicant is contributing over 50% of other funding towards the project

Applicant 8.2	Project summary	Funding requested
Trowbridge Westbourne Sports Club	To purchase new crockery and cutlery for the club	£994.33

8.2.1 The application meets the grant criteria

8.2.2 The applicant is not contributing any other funding towards the project

9. Recommendation

9.1 It is recommended that the Area Board makes a decision whether to allocate funding to the applications outlined in paragraphs 8.1 & 8.2 of this report

Appendices:	Appendix 1 - Community Area Grant applications
Report Author	Rachel Efemey - Community Area Manager Tel. 01225 718608 Email: rachel.efemey@wiltshire.gov.uk

Grant Applications for Trowbridge on 15/01/2015

ID	Grant Type	Project Title	Applicant	Amount Required
1046	Community Area Grant	further improvements to lighting in the park.	Friends of Trowbridge Park	£5000.00
1019	Community Area Grant	Purchase of new crockery and cutlery	Trowbridge Westbourne Sports Club	£994.33

ID	Grant Type	Project Title	Applicant	Amount Required
1046	Community Area Grant	further improvements to lighting in the park.	Friends of Trowbridge Park	£5000.00

Submitted: 28/11/2014 16:51:57

ID: 1046

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

further improvements to lighting in the park.

6. Project summary:

this is stage 2 of a lighting improvement scheme within the park. we plan to fit some additional lamp posts and additional LED heads to existing lamp posts. The additional

lighting has been identified as a priority following a recent survey about perceptions of safety within Trowbridge Park.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 8AH

9. Please tell us which theme(s) your project supports:

Safer communities

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

Total Income:

£

Total Expenditure:

£

Surplus/Deficit for the year:

£

Free reserves currently held:

(money not committed to other projects/operating costs)

£

Why can't you fund this project from your reserves:

We are a small community group and do not have annual accounts or it is our first year: yes

10b. Project Finance:

Total Project cost		£15517.20		
Total required from Area Board		£5000.00		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
materials	6561.60	TTC reserves	yes	10517.20
labour	8955.60			

Total **£15517.2** **£10517.2**

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Trowbridge

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

local communities from Trowbridge and neighbouring parishes. Businesses will also benefit from increased foot fall. Improved lighting will help visitors feel more secure and confident to walk through the park, rather than simply drive to Cinema, cafes and other leisure facilities.

14. How will you monitor this?

we occasionally conduct surveys and have regular conversations with visitors to the park. This helps us to build a complete picture and monitor progress on a number of initiatives including safety.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

the project is stage 2 of a lighting scheme. Other stages to complete the scheme will be funded by Trowbridge Town Council. Trowbridge Town Council confirmed 18.12.2014 that they have sufficient funds in their reserves to pay for the completion of the last stage of the project which will come to approx. Â£10,500 including VAT.

16. Is there anything else you think we should know about the project?

this is part of an on-going improvement programme for the whole park.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health &

Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

1019	Community Area Grant	Purchase of new crockery and cutlery	Trowbridge Westbourne Sports Club	£994.33
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Submitted: 17/11/2014 12:04:00

ID: 1019

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Purchase of new crockery and cutlery

6. Project summary:

Present crockery is badly chipped and cracked and for Health and Hygiene reason needs replacing.

7. Which Area Board are you applying to?

Trowbridge

Electoral Division

8. What is the Post Code of where the project is taking place?

BA14 9AW

9. Please tell us which theme(s) your project supports:

Children & Young People

Health, lifestyle and wellbeing
Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

09/2014

Total Income:

£4390.00

Total Expenditure:

£3800.00

Surplus/Deficit for the year:

£590.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£3544.00

Why can't you fund this project from your reserves:

WE have to retain reserves for future maintenance of the club.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£994.33		
Total required from Area Board		£994.33		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Crockery	694.24		yes	
Cutlery	300.09			
Total	£994.33			£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Members of Westbourne Sports Club and members of visiting clubs (mainly Wilts.based) who participate in sporting events between their respective clubs. Additionally members of the local community who are also welcome to visit at any time.

14. How will you monitor this?

General observation by officials and other members of the club.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

By budgeting for replacement and maintenance costs.

16. Is there anything else you think we should know about the project?

It is not a part of any other project.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

Special Trowbridge Area Board meeting 15 January 2015

Group	Yes/No	Who attending
BA14 Culture		Tracy Sullivan
Trowbridge Community Area Future		Tracy Sullivan
West Wilts District Scout Association	Yes	John Cox
Wiltshire Youth Marching Band x 2 grants		Martin Clarridge
Gloucester Road Allotment Association	Yes	Valerie Fahey
Monday Wednesday Club	Yes	Juliette Hall
Friends of Newtown Primary School		Sue Hornby
Boundary Walk Tarmacing (cllr led)		Cllr Jeff Osborn
Trowbridge Sea Cadets	Yes	Mary Martin
Trowbridge Sports Forum		Hayley Bell
West Wilts Model Railway Circle	Yes	Ron Pybus
Wiltshire Mind	Yes	David Mckeigue
Big Community Grow (marquee)	Yes	Melanie Jacob
Mead Community School PTA	Yes	Melanie Jacob
Trowbridge TC band stand (Cllr led)	Yes	Lance Allan Bill Austin
Trowbridge Town Hall (Kitchen) (cllr led)	Yes	Cllr John Knight

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Information for Trowbridge Area Board - January 2015

Healthwatch Wiltshire's role in the consultation on specialist dementia hospital care

1. What is Healthwatch Wiltshire?

Healthwatch Wiltshire is the independent consumer champion for health and social care. We are the only organisation with a statutory duty to represent local people on health and social care and we do this by listening to people's views and experiences. This information is used to influence the commissioners and providers of services.

2. What is the consultation about?

NHS Wiltshire Clinical Commissioning Group (CCG) is consulting on the future permanent location of specialist hospital care for people with severe dementia. The consultation will end on 10 March 2015. You can find out more here: <http://www.wiltshireccg.nhs.uk/your-health/specialist-dementia-hospital-care-consultation>

3. What is Healthwatch Wiltshire's role in the consultation?

Healthwatch Wiltshire is independently facilitating the consultation with local people. We will listen to people at public meetings, in service-user meetings, and through one-to-one interviews. In addition to this we will analyse the results of a survey. All this information will be gathered together into a report. The report will be made available for everyone to read and will help NHS Wiltshire CCG to make its decision on the permanent location of specialist dementia hospital care in Wiltshire.

4. How can I have my say?

There are different ways you can get involved. There is a survey which you can complete on-line: <http://www.wiltshire.gov.uk/dementiastrategyconsultation-2>. If you prefer to complete the survey by hand then contact us and we will send you a hard copy along with a free-post envelope to return it. There are public meetings. The Trowbridge meeting was held in December. The next are in:

- **Devizes:** Tuesday 13th January 2015 from 10-12 noon at The Devizes Corn Exchange (Ceres Hall)
- **Salisbury:** Tuesday 20th January 2015 from 2-4pm at Salisbury Methodist Church, St Edmunds Church Street.

Healthwatch Wiltshire will also attend other meetings where the consultation will be discussed so we can listen to what people think. This includes service-user meetings run by voluntary sector partners and also any Area Board meetings. If you can't get to a meeting then get in touch to let us know what you think!

Telephone: 01225 434 218

Email: info@healthwatchwiltshire.co.uk

Web: www.healthwatchwiltshire/consultation-specialist-dementia-care

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WILTSHIRE COUNCIL

AGENDA ITEM NO

TROWBRIDGE AREA BOARD

15 Jan 2015

COMMUNITY AREA TRANSPORT GROUP
SMALL-SCALE TRANSPORT AND HIGHWAY IMPROVEMENT SCHEME
RECOMMENDATIONS

Purpose of the Report

To put forward for approval recommendations from the Community Area Transport Group meeting of the 12 January 2015

1. Background

- 1.1 Due to the complexity of assessing and selecting schemes from the many requests, and the potential time that such an agenda item would take, each Area Board was requested to set up a Community Area Transport Group (CATG) to make recommendations to the Area Board
- 1.2 In 2014/15 Trowbridge Area Board has a budget of £15,354 discretionary budget to involve them in the assessment and selection of small-scale transport schemes and other Highways matters to be progressed in their community area.
- 1.3 It should be noted that this allocation is for capital funding and can only be used to provide new and improved infrastructure. It is to be used for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport, and improve traffic management. It cannot be used to fund maintenance schemes; these are selected using technical surveys and inspections.

2. Main Considerations

2.1 It was agreed to recommend to the Area Board to allocate **£600** for pedestrian and traffic surveys in relation to a request for a crossing on Hilperton Road, Trowbridge close to the point where The Beeches forms a junction with Hilperton Road.

2.2 It was agreed to recommend to the Area Board to allocate **£600** for traffic surveys in relation to a request for a crossing across the Southwick Road near to College Gardens / Broadley Park, North Bradley

2.3 It was agreed to recommend to the Area Board to approve the 2015/16 list of proposed highway maintenance schemes (Appendix 1)

3. Environmental Impact of the Proposals

3.1 There is no environmental impact

4. Financial Implications

4.1 In 2014/15 Trowbridge Area Board has a discretionary budget of £15,354 for small scale highway improvement schemes. The proposals above can be funded from this budget.

5. Legal Implications

None

6. HR Implications

None

7. Equality and Diversity Implications

8. Recommendations

8.1 It is recommended that the Area Board agrees to the recommendations of the Community Area Transport Group set out in paragraphs 2.1, 2.2 & 2.3

Report Author: Rachel Efemey -Trowbridge Community Area Manager
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E-Mail: rachel.efemey@wiltshire.gov.uk

Highways Major Maintenance 2015/16 – Trowbridge Area Board

Road	Location	Recommended Treatment	Estimated Length (m)
U/C	Poplar Tree Lane, Southwick	Surface Dressing	1021
U/C	Poles Hole Lane, Southwick	Surface Dressing	871
U/C	Charlotte Street / George St Trowbridge	Resurfacing	215
U/C	Gloucester Rd / Avenue Rd Trowbridge	Resurfacing	619
U/C	Victoria Gardens	Resurfacing	185
U/C	Southfield, Southwick	Resurfacing	487
U/C	Broughton Rd / Langley Rd / Bewley Rd Trowbridge	Resurfacing	320
U/C	Orchard Rd / Brown St / Haden Rd Trowbridge	Resurfacing	342
U/C	Hollis Way, Southwick	Resurfacing	502
U/C	Ashton Rise Hilperton	Resurfacing	78
B3105	Hill Street & Church Street, Hilperton	Resurfacing	1800

Road	Location	Recommended Treatment	Estimated Length (m)
U/C	Clarendon Road, Trowbridge (By Way)	Resurfacing	110
UC	Clarendon Road, Trowbridge (Carriageway)	Resurfacing	194
UC	Amouracre Rd, Trowbridge	Resurfacing	185
UC	Palmer Rd, Trowbridge	Resurfacing	266
B3097	Near entrance to Trading Estate	Skid resistance improvement	110